

Pala Band of Mission Indians  
**Policy No. 12**  
**Donation/Sponsorships Policy**



**Amended**  
**March 23, 2026**

**Pala Band of Mission Indians**  
**Policy No. 12**  
**Donation/Sponsorships**

It is the desire of the Pala Band to make charitable contributions to non-profit, civic, public agencies and organizations, and persons concerned with improving and maintaining the quality of life in our local and neighboring communities. Preference is given to projects or sponsorships requested by public agencies, persons, and not-for-profit organizations with a well-defined proposal that meets the Pala Band's contribution criteria and promotes good neighbor relations. Contributions to the local and the neighboring communities are given priority.

**Contribution Criteria for Organization(s)**

Contributions requests are considered if they meet specific criteria. These include-proposals that enhance education and health services, as well as specialized educational curricula and literacy programs. We also support initiatives focused on nature and environment, sports and other organized recreation programs, as well as cultural and diversity programs. Priority is given to requests that benefit youth and seniors, and events designed to bring together communities of interest to the Pala Band.

The priority for funding is to provide a significant and direct benefit to the group population for limited, reasonable amounts. Contribution requests to underwrite ongoing general operating expenses, administrative overheads, or staffing obligations may be considered for funding. Additionally, for tax credit purposes, preference will be given to organization(s) in San Diego County.

**Projects seeking contributions must demonstrate** collaboration with other entities to maximize impact and resource sharing. They should clearly identify and describe the population(s) served, ensuring the target demographic is well defined. Innovative and/or creative applications to community needs or problems are encouraged, showcasing the project's ability to address issues effectively. A proven track record of success is essential, providing assurance of reliability and effectiveness. Clearly defined goals with attainable results within a reasonable time frame should be outlined to provide a roadmap for success. Projects must be led by competent individuals who possess a clear vision of what can be accomplished, ensuring strong leadership. Finally, there should be a detailed itemization of the benefits to the Pala Band, illustrating the project's value and positive impact.

**Application Guidelines/Formal Letter from Organization(s)**

Requests must be submitted in writing to the Pala Band and include the following information:

- Formal request letter on the organization's letterhead and/or flyer
- Brief description or mission statement of the organization.
- W-9 from Organization.
- For check writing purposes, ensure the name of the Individual or organization designated to receive payment is clearly stated.
- Solicitors' full contact information (name, affiliation, address, phone number with voicemail, and email address).

- Date and location of the event.
- Description of the request and intended use of the contribution.
- Recognition or acknowledgement plan for the Pala Band.
- Deadline for donation or sponsorship confirmation
- An agreement to provide the follow-up funding, an audit, and a performance report on the stated goals for the Pala Band, should such information be requested.

Requests are to be submitted to the Pala Band of Mission Indians, Donation/Sponsorships, PMB 50, Pala, CA 92059

### **Contribution Criteria for Individual**

Contribution requests are accepted for consideration if they meet the following criteria. This includes specific proposals that enhance education, health services, specialized educational curricula and literacy programs, nature and environmental programs, sports and other organized recreation programs, as well as cultural and diversity programs. We prioritize requests that serve youth and seniors, and events that bring together communities of interest within the Pala Band.

The priority for funding is to provide a significant and direct benefit to the group population for limited, reasonable amounts. Contribution requests to underwrite ongoing general operating expenses, administrative overheads, or staffing obligations may be considered for funding. Contributions to each recipient are limited to non-consecutive years, unless the Pala Band chooses to waive this restriction. Funding is limited to \$500.00 per calendar year for Pala Band Members and \$300.00 per calendar year for other individuals. For purposes of the Pala Band's tax credits, preference will be given to San Diego County.

### **Application Guidelines/Formal Letter from Individual(s)**

Requests must be submitted in writing to the Pala Band and include the following information:

- Formal request letter.
- Provide a brief personal statement or description of the initiative, detailing the request and how the contribution will be utilized.
- W-9 from Individual(s).
- Identity of the recipient for check writing purposes.
- Solicitors' full contact information (name, affiliation, address, phone number with voicemail, and email address.
- Date and location of the event.
- Recognition or acknowledgement plan for the Pala Band.
- Deadline for donation or sponsorship confirmation.
- Must provide relevant paid receipts, invoices, or documentation that support the request for contributions.
- An agreement to provide the follow-up funding, audit, and performance report to the stated goals of the Pala Band, should such information be requested.

Requests are to be submitted to the Pala Band of Mission Indians, Donation, PMB 50, Pala, CA 92059

**Effective Date and Amendments**

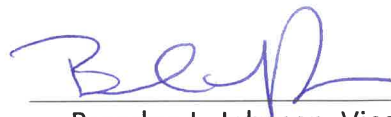
- A. **Effective Date:** This Policy 12 – Donation/Sponsorships Policy shall become effective on the day it is approved by the Executive Committee of the Pala Band at a duly-noticed meeting at which a quorum is present
- B. **Amendment of Policy:** This Policy 12 – Donation/Sponsorships Policy may be amended by a majority vote of those members present at a duly-noticed Executive Committee Meeting at which a quorum is present.

**CERTIFICATION**

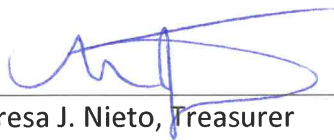
We, the undersigned members of the Executive Committee, do hereby certify that this policy was adopted at a duly called regular meeting of the Executive Committee, at which a quorum was present, on this 10<sup>th</sup> day of April, 2019, by a vote of 5 in favor 0 opposed, and 0 abstaining. We, the undersigned members of the Executive Committee, do hereby certify that this policy was amended at a duly called regular meeting of the Executive Committee, at which a quorum was present, on this 24<sup>th</sup> day of February, 2021, by a vote of 5 in favor 0 opposed, and 0 abstaining. We, the undersigned members of the Executive Committee, do hereby certify that this policy was amended at a duly called regular meeting of the Executive Committee, at which a quorum was present, on this 24<sup>th</sup> day of February, 2021, by a vote of 5 in favor 0 opposed, and 0 abstaining. We, the undersigned members of the Executive Committee, do hereby certify that this policy was amended at a duly called regular meeting of the Executive Committee, at which a quorum was present, on this 4<sup>th</sup> day of December, 2024, by a vote of 5 in favor 0 opposed, and 0 abstaining. We, the undersigned members of the Executive Committee, do hereby certify that this policy was amended at a duly called regular meeting of the Executive Committee, at which a quorum was present, on this 23<sup>rd</sup> day of March, 2026, by a vote of 5 in favor 0 opposed, and 0 abstaining.



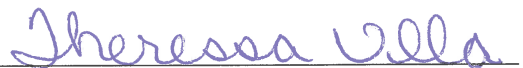
Robert H. Smith, Chairman



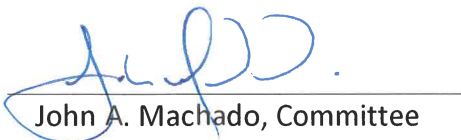
Brandon L. Johnson, Vice-Chairman



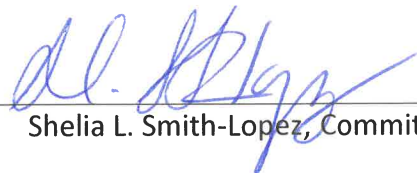
Theresa J. Nieto, Treasurer



Theresa Villa, Secretary



John A. Machado, Committee



Shelia L. Smith-Lopez, Committee